



Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

Ph. (925) 455-4800 - Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD

Special Board Meeting of August 25, 2016

5:00 pm Closed Session

5:15 pm Open Session

THE MISSION OF TRI-VALLEY ROP IS TO:

- Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.
- Support and guide the development of life and career skills valued by business, industry, colleges, and society.
- Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.
- Educate all students, including Adults in Correctional Facilities, to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.

JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Members of the public are encouraged to attend meetings of the Board. Individuals may address the Board regarding items *on* the agenda during the agenda item or, for Closed Session items, prior to Board adjournment into Closed Session.

To address the Board regarding an item that *is* on the agenda, please complete a **blue speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting or prior to the agenda item you wish to address. This allows the Board Chairperson to divide the available time among speakers.

JOINT POWERS GOVERNING BOARD

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Accessibility to Facilities and Agenda Materials: The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

1. **CALL TO ORDER / ROLL CALL – 5:00 pm**
2. **PUBLIC COMMENT** on posted closed session items only
3. **ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957**
 - 3.1 **Public Employee Discipline/Dismissal/Release**
4. **RECONVENE IN OPEN SESSION**
 - 4.1 **Pledge of Allegiance**
 - 4.2 **Approval of the Agenda**

Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.
5. **PUBLIC COMMENT – on agenda items only**

Only items published on the agenda may be discussed during a Special Meeting of the Joint Powers Governing Board.
6. **ACTION ITEMS**

Action items are up for a vote by the Board. Items require a simple majority of Board member votes to pass.

 - 6.1 **Approval of Job Description for Coordinator - Adult Education**
 - 6.2 **Approval of Management Salary Schedule**
 - 6.3 **Approval of Job Description for Adult Education Transition Specialist**
 - 6.4 **Approval of Adult Program Certificated Salary Schedule**
 - 6.5 **Approval to Surplus Inventory/Property**
 - 6.6 **Authorize Resolution No. 2016-17.1 – Authorization to Sell Surplus Property**
7. **CORRESPONDENCE - none**
8. **ANNOUNCEMENTS**
 - The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, September 14, 2016.
9. **ADJOURNMENT**



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
August 25, 2016

ACTION ITEM – 6.1

AGENDA ITEM:

6.1 – Approval of Job Description, Coordinator – Adult Education

RECOMMENDED ACTION:

As part of Action items, approve the job description, Coordinator - Adult Education, as presented.

BACKGROUND:

The proposed Coordinator - Adult Education position will support further enhancement or resurrection of Member District Adult CTE Programs (both in curriculum and equipment) in conjunction with Tri-Valley One Stop that provides seamless transitions to employment or post-secondary opportunities.

To continue to partner with Alameda County Deputy Sheriffs' Activities League (DSAL) on post release programs with grant funds still allocated to TVROP. This partnership strengthens our relationship with Alameda County Sheriff's Office (ACSO) as we embark on our planning year with the Public Safety Academy in which the Sheriff and POST (Peace Officer Standards and Training) have committed to support

FISCAL IMPACT:

Total Cost: \$61,234

Carl Perkins Grant: \$41,793

Mid-Alameda County Consortium (MACC): \$10,640

CalWorks: \$2,058

General Fund: \$6,743

SUPPORTING DOCUMENTS:

- Job Description, Coordinator - Adult Education

Moved by:

Seconded by:

Passed by:

TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM

JOB DESCRIPTION

Disclaimer – Job descriptions are written as a representative list of the ADA essential duties performed by the entire job classification. They are not intended to include every possible activity and task performed in every position.

Title: Coordinator – Adult Education

Classification: Management - Certificated

Reporting to: Superintendent or Superintendent's Designee

Summary: (Acronyms and Programs cited below are defined on Glossary Page)

Advise, coordinate and support adult and CTE programs offered in partnership with Dublin, Livermore and Pleasanton school districts, and through the Operation My Hometown partners in the Ashland-Cherryland area (Hayward and San Leandro); namely Open Gate, Hayward Adult School, Eden Area ROP and Chabot Community College. Responsible for the development of Adult Career and Technical Education programs within the revitalized and enhanced member district adult schools. In addition, establish a partnership with the Tri-Valley One-Stop for employment transition and training for the Member Districts' adult schools. Continue to participate in the Mid-Alameda County Consortium (MACC) as the TVROP representative for the Adult Education Block Grant (ABEG)

Position Funding Sources: Carl Perkins Grant, CalWorks and the AEBG Fund

Fiscal/Business Responsibilities

- Develop, implement and monitor Carl Perkins Grant, CalWORKS, and AEBG budgets; plan, prepare proposals, data analysis and reporting.
- Develop, implement and support an Adults with Disabilities CTE program in the Tri-Valley with Member District partners and the Tri-Valley One-Stop.
- Monitor and review legal requirements and compliance related to programs.

Leadership and Supervision Responsibilities

- Develop and support instructional services that, in collaboration with regional partners, provide students with education and training programs skills to make them competitive in the workplace. Establish the Metrix training program for industry recognized training and certification with the assistance from the Tri-Valley Member Districts' adult schools and Youth and Family Services Bureau (YFSB).
- Monitor legal compliance (such as American Disabilities Act, contracts, attendance accounting) and create annual reviews.
- Develop a Construction Trades pre-apprenticeship program in collaboration with the Tri-Valley One-Stop and the Workforce Development Board (WDB).
- Take the lead with our Tri-Valley Member Districts to increase coordination within the CTE community and support partnerships among post-secondary institutions, area CTE programs, local workforce development boards, business and industry, intermediaries, and a transition specialist that helps place students in continuing education and jobs.
- Other duties as assigned by the Superintendent
- Additional Duties to support Tri-Valley Member Districts in the areas of Adult Education beyond Adult CTE courses (i.e. Chief Examiner for High School Equivalency Test (HiSET), ESL) on a consultant basis and paid by contract with each district.

Glossary of Terms

Term	Definition or Explanation
Adult Education Block Grant (AEBG)	Funds adult and Community College programs as part of AB 86. The 2015-16 State Budget appropriated \$500 million to the California Community College Chancellor's Office (CCCCO) and the California Department of Education to allocate funding for adult education. The funds provide eligible consortia, such as the MACC, funding for the purpose of implementing regional plans for adult education. The intent of AEBG was to expand and improve adult education.
Ashland-Cherryland	This is an unincorporated area of Alameda County, bordered by Hayward and San Leandro. It is the target area for Operation My Home Town (OMHT) efforts.
CalWorks	California Work Opportunity and Responsibility to Kids. This program aids and services eligible and needy California families with job training, transportation instructional supplies, certification stipends, and more. The funds were provided by the state based on the data collected on registration forms from students in Santa Rita Jail. The TVROP adult coordinator administers the funds and will continue to support the ACSO on post-release as this funding lasts through 2017.
Carl Perkins CTE Grant	The Perkins Act defines Career and Technical Education (CTE) education as organized educational programs offering sequences of courses directly related to preparing individuals for paid or unpaid employment in current or emerging occupations requiring other than a baccalaureate or advanced degree. Funds support the creation of or enhancement of CTE pathways. Programs include competency-based applied learning which contributes to an individual's academic knowledge, higher-order reasoning, problem solving skills, and the occupational-specific skills necessary for economic independence as a productive and contributing member of society. The typical uses of funds included: occupationally-relevant equipment, CTE curriculum materials, materials for learning labs, curriculum development or modification, staff development, career counseling and guidance activities, efforts for academic-CTE integration, supplemental services for special populations, hiring CTE staff, remedial classes, and expansion of tech prep programs.
Chabot Community College	Chabot is part of MACC. The community college provides a pathway for individuals to complete culinary studies, construction trades and other CTE skills as well as college courses. They are a partner with Open Gate and will take the post-release inmates coming out of our former programs. They have a host of student and community services to provide individuals from OMHT and other programs.
Deputy Sheriffs Activities League (DSAL)	The Alameda County Deputy Sheriff's Activities League has been a long-time partner with the Tri-Valley ROP's Correctional Program to provide a pathway for students in the Food Services programs to gain further training and on-the-job experience through the Dig Deep community farms in the Ashland-Cherryland area of the county. DSAL helps link up the post-release individuals with YFSB case managers and provides some stipend money for people to start small businesses.
Dig Deep Farms	Dig Deep Farms is a program of DSAL and has been funded by Kaiser Permanente, the San Francisco Foundation's Koshland Fellows and in a small part by TVROP's Perkin's Grant. This program employs local OMHT people to work on the Urban Farming Team. They turn un-used and blighted properties into farms and sell locally-grown produce in the community to encourage health, nutrition and the overall support of community-based food production. All revenue is used to pay people to work in Food Service and Agriscience. Completion leads to pathways with community partners, culinary, business and other programs.

Eden Area ROP	Eden Area ROP is part of MACC. They provide a list of CTE training opportunities for the post-release population, low-income, limited English Speakers and the community at large. This program also targets the Ashland-Cherryland communities and provides job training in culinary, warehouse/fork lift, and a host of other skills.
Hayward Adult School	Hayward Adult School is a part of MACC. They are a large program with Adult Secondary programs for high school equivalency exams, academic skills, Career and technical education, such as Welding, and offer many student/community services. They provide extensive wraparound educational and support services to Hayward, South County and East County.
High School Equivalency Test (HiSET)	HiSET is an alternative to the high school diploma, GED and adult school diploma. It is currently a paper-based exam, but there are plans to have HiSET testing sites in the member districts and OMHT area as a web-based program.
Las Positas College	Las Positas is part of MACC and the primary pathway partner for the member districts. A transition specialist will help students access this community college from the adult programs.
Metrix	This is a web-based CTE training program that provides industry recognized certificates upon completion of various lessons. Sites in the OMHT and Tri-Valley adult schools are being established.
Mid-Alameda County Consortium (MACC)	This is one of three consortiums in Alameda County and includes Chabot and Las Positas Colleges, Hayward Adult School, Eden Area ROP, Castro Valley Adult School, San Leandro and San Lorenzo Adult School and our member districts. The MACC board determines distribution of AEBG funds.
Open Gate	Open Gate is a program that targets the underserved and low-risk formerly incarcerated individuals with the desire and potential to enter the college system as full-time students on courses leading to a degree. The ultimate goal is to achieve full-employment. Open Gate will assist OMHT clients and those coming out of the member district communities.
Operation My Home Town (OMHT)	OMHT is an adult offender reentry program led by the Alameda County Sheriff's Office (ACSO) and funded by a Bureau of Justice Administration's Second Chance Act grant. OMHT offers a continuum of care to inmates in Santa Rita Jail (SRJ) who are at medium-or high-risk of recidivating and are returning to the unincorporated and distressed Ashland-Cherryland communities of Alameda County. The goal of OMHT is to reduce recidivism among the target population and enhance public safety.
Transition Specialist	This person will help direct member district adult students into a community college pathway, further job training and/or job placement funded by Perkins and MACC.
Tri-Valley One Stop	Part of the Workforce Development Board network. The Tri-Valley One Stop is sponsored by the Las Positas-Chabot Community College District. This is a planned Metrix training and testing site.
Workforce Development Board (WDB)	The WDB sponsors Metrix training program. It buys licenses for use in the OMHT and Tri-Valley One Stop regions. The TVROP is working to set up at multiple sites within the community.
Youth and Family Services Bureau (YFSB)	The Youth and Family Services Bureau is part of the Alameda County Sheriff's Office. It provides case managers to guide inmates and the formerly incarcerated into suitable programs for jobs, recovery work and so on. In particular, they help our DIG Deep and HiSET students in the OMHT region.



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
August 25, 2016

ACTION ITEM – 6.2

AGENDA ITEM:

6.2 – Approval of Management Salary Schedule

RECOMMENDED ACTION:

As part of Action items, approve the Management Salary Schedule, as presented.

BACKGROUND:

The proposed Management Salary Schedule has a position title change only, changing the Principal, Adults in Corrections/Adult Programs title with Coordinator – Adult Education.

FISCAL IMPACT:

None

SUPPORTING DOCUMENTS:

- Management Salary Schedule

Moved by:

Seconded by:

Passed by:

**Tri-Valley Regional Occupational Program
Management Salary Schedule
2016-2017
Effective 7-1-16**

Certificated Management

Position	Work Year	1	2	3	4	5	6	7
Administrative Program Director	215	\$124,130	\$126,613	\$129,149	\$131,730	\$134,364	\$137,051	\$139,738
per-diem		\$577.35	\$588.90	\$600.69	\$612.70	\$624.95	\$637.45	\$649.94
Coordinator - Program Services	210	\$116,802	\$119,181	\$121,561	\$123,940	\$126,319	\$128,699	\$131,078
per-diem		\$540.00	\$551.00	\$562.00	\$573.00	\$584.00	\$595.00	\$606.00
Coordinator - Adult Education	210	\$91,172	\$92,902	\$94,680	\$96,412	\$98,200	\$99,962	\$101,720
per-diem		\$434.15	\$442.39	\$450.86	\$459.10	\$467.62	\$476.01	\$484.38

Degree Stipend

Doctorate stipend: \$1,500

Masters stipend: \$1,350

Longevity

Payment will be divided into equal monthly payments of the fiscal year.

- 3 years on Step 7 3%
- 7 years on Step 7 4%
- 11 years on Step 7 5%
- 15 years on Step 7 6%

All monies for IRS flex 125 benefit packages are included in the base salary; TVROP does not provide separate allocation for medical insurance benefits.

Work days do not include holidays.

Board Approved: _____



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
August 25, 2016

ACTION ITEM – 6.3

AGENDA ITEM:

6.3 – Approval of Job Description, Adult Education Transition Specialist

RECOMMENDED ACTION:

As part of Action items, approve the job description, Adult Education Transition Specialist.

BACKGROUND:

The Transition Specialist will be employed by the Tri-Valley Regional Occupational Program and will work closely with member district adult schools, the Tri-Valley One Stop and other community partners. This person will be responsible for strategically developing student support plans and activities for adult learners in order to provide them with the resources and assistance in accessing postsecondary education in a college setting, vocational training, and/or employment.

FISCAL IMPACT:

Total Cost: \$63,272

Member District Contribution: \$45,000

Carl Perkins Grant: \$18,272

SUPPORTING DOCUMENTS:

- Job Description, Adult Education Transition Specialist

Moved by:

Seconded by:

Passed by:

TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM

JOB DESCRIPTION

Disclaimer – Job descriptions are written as a representative list of the ADA essential duties performed by the entire job classification. They are not intended to include every possible activity and task performed in every position.

Title: Adult Education Transition Specialist

Classification: Certificated

Reporting to: Coordinator – Adult Education

The Transition Specialist will be employed by the Tri-Valley Regional Occupational Program and will work closely with member district adult schools, the Tri-Valley One Stop and other community partners. This person will be responsible for strategically developing student support plans and activities for adult learners in order to provide them with the resources and assistance in accessing postsecondary education in a college setting, vocational training, and/or employment.

Essential Duties and Responsibilities:

- Develop a plan for implementing the student services component of the Adult Education Block Grant with input from all stakeholders.
- Identify best practices for assisting a diverse group of students in goal setting activities to identify students in need of transition support. Create a system to carry out these best practices.
- Develop materials needed for providing transition support to Adult Education students.
- Identify pathways for students who are interested in transitioning to community college, trade schools and/or employment opportunities.
- Collaboratively work with community college staff, the One Stop Career Center, vocational training facilities to support adult students in achieving their goals of college, career pathways or employment.
- Build a network of support for students transitioning to other higher education institutions, vocational programs and employer partners.
- Partner with stakeholders to assess current data tracking systems and participate in planning data tracking for the future. Ensure accurate records are kept.
- Identify key social services resources to support students who need other kinds of support.
- Provide employability skills instruction.

Knowledge, Skills and Abilities:

- Excellent written, verbal and interpersonal communication skills.
- Familiarity with workforce development, adult education and community colleges.
- Strong computer skills for communication, scheduling, tracking and reporting.
- Knowledge of budgeting preparation and monitoring.
- Ability to manage multiple competing priorities and good organizational skills.
- Ability to work as a positive team member.
- Ability to work collaboratively and independently with member district staff, consultants, and advisory committees.

Desired Qualifications for Education and Experience:

A Designated Subjects Vocational/CTE Teaching Credential, Bachelor's degree with an emphasis in one or more of the following areas: education, community development, education counseling, career counseling, social services/work or related fields. Master's degree or a minimum of five years' experience in the field preferred. Bilingual education in Spanish preferred.

Working Conditions:

Environment – Work will take place primarily in the three member districts Dublin, Livermore and Pleasanton adult programs, the Tri-Valley One Stop and Las Positas Community College. Other activities at differing offices, campuses and off-site environments will also be required. Therefore, driving a vehicle to conduct work is a necessity for this position.

Physical Abilities – Hearing and speaking to exchange information in person or on the telephone; seeing to read and verify data; dexterity of hands and fingers to operate office equipment; sitting or standing for extended periods of time; travel to various locations for meetings or events.

Compensation:

This is a full-time (1.0 FTE) position. The candidate is expected to work Monday through Friday. Hours are flexible. Placement on the Tri-Valley ROP Adult Certificated Salary Schedule is based on a combination of education and experience.



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
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ACTION ITEM - 6.4

AGENDA ITEM:

6.4 – Approval of Adult Education Certificated Salary Schedule

RECOMMENDED ACTION:

As part of Action items, approve the Adult Education Certificated Salary Schedule, as presented.

BACKGROUND:

The proposed Adult Education Certificated Salary Schedule is a renaming only, changing the schedule name from Certificated Salary Schedule “B”, Adults In Correctional Education/Alameda County to Adult Education Certificated Salary Schedule.

FISCAL IMPACT:

None

SUPPORTING DOCUMENTS:

- Adult Education Certificated Salary Schedule

Moved by:

Seconded by:

Passed by:

Tri-Valley Regional Occupational Program
Adult Education Certificated Salary Schedule - 180 days
2016 - 2017

STEP	COLUMN I Preliminary Designated Subjects	COLUMN II Clear Designated	COLUMN III BA + 45	COLUMN IV BA+60	COLUMN V BA+75
1	\$49,215	\$50,763	\$52,311		
2	\$50,763	\$52,311	\$53,859		
3	\$52,311	\$53,859	\$55,407	\$56,955	
4	\$53,859	\$55,407	\$56,955	\$58,503	\$60,051
5	\$55,407	\$56,955	\$58,503	\$60,051	\$61,599
6	\$56,955	\$58,503	\$60,051	\$61,599	\$63,147
7	\$58,503	\$60,051	\$61,599	\$63,147	\$64,695
8		\$61,599	\$63,147	\$64,695	\$66,243
9		\$63,147	\$64,695	\$66,243	\$67,791
10		\$64,695	\$66,243	\$67,791	\$69,339
11		\$66,243	\$67,791	\$69,339	\$70,887
12		\$66,243	\$67,791	\$69,339	\$72,435
13					\$73,983
14					\$75,531
15					\$77,079
16					\$78,627

Extra Duty

*Additional Instructional Day(s) paid at per diem rate

Approved Staff Development Day(s) paid at per diem rate not to exceed two days

Degree Stipend

Doctorate stipend: \$1,500

Masters stipend: \$1,350.00

Bachelor stipend: \$800 (for designated Subjects Credentials Column II)

Associate stipend: \$500 (for Designated Subjects Credentials Column II)

Longevity

1) Longevity will be granted to employees who have **completed** the following steps and columns.

2) Longevity payments shall be calculated on the appropriate salary of the final step and column and cannot be calculated on any other compensation to the employee, with the exception of Extra Duty as indicated above.

3) Payment will be divided into equal monthly payments of the fiscal year.

- 3 years on column II Step 12 or Column V St 3%
- 7 years on Column II Step 12 or Column V S 4%
- 11 Years on Column II Step 12 or Column V 5%
- 15 years on Column II Step 12 or Column V :6%

Placement

1) Instructors are granted up to and including six years of credit for previous teaching experience in their field of instruction.

2) Step 1 includes 5 years of industry experience.

3) All course work must be pre-approved by the Superintendent and earned during prior year for column advancement. Units of credit must be directly related to instructional area and may be upper division, graduate credit or continuing education (16 hours of continuing education = 1 unit of credit). Deadline for submission is October 15 for the coming year.

1) Variable Hourly Rate: \$29.82 (Evening and weekend program instruction and non-student contact services.)

2) All monies for IRS flex 125 benefit packages are included in the base salary; TVROP does not provide separate allocation for medical insurance benefits.



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
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ACTION ITEM - 6.5

AGENDA ITEM:

6.5 – Approval to Surplus Inventory/Property

RECOMMENDED ACTION:

As part of Action Items, Authorize the Surplus of Property.

BACKGROUND:

California Education Code 17545 authorizes school districts to sell or dispose of surplus property.

FISCAL IMPACT:

Any proceeds for the sale of surplus equipment are deposited into the General Fund.

SUPPORTING DOCUMENTS:

- Inventory list of District equipment that are excess or no longer hold value to the District.

Moved by:
Seconded by:
Passed by:

End of Life Property List

<u>Quantity</u>	<u>Description</u>
1	Acer all in one PC
4	Dell PC's
1	22" I MAC
1	HP 4p printer
1	HP Flatbed Scanner
1	Gateway Laptop
1	All in one Printer\Fax\Copier
2	Monitors

Excess Property List

<u>Quantity</u>	<u>Description</u>
1	True Freezer
1	Refrigerator
1	Viking Stove
2	60" Sony TV's
2	60" LG TV's
1	32" Visio TV
1	32" LCD TV
1	60" Dymax TV
7	HP Printers
2	Dell Printers
7	Toshiba DVD\ VCR combo's
4	TV Carts with 32" TV's
1	T-100 Dell Server 2003R2
40	Dell Optiplex 9020 PC's w\monitors
24	Dell Optiplex 7440 All in one PC's



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
August 25, 2016

ACTION ITEM - 6.6

AGENDA ITEM:

6.6 – Approval of Resolution No. 2016-17.1 – Authorization to Sell Surplus Property

RECOMMENDED ACTION:

As part of Action Items, Authorize the Sale of Surplus Property.

BACKGROUND:

California Education Code 17545 authorizes school districts to sell or dispose of surplus property.

FISCAL IMPACT:

Any proceeds for the sale of surplus property are deposited into the General Fund.

SUPPORTING DOCUMENTS:

- Resolution 2016-17.1 and Property List

Moved by:
Seconded by:
Passed by:

**BEFORE THE JOINT POWERS GOVERNING BOARD
OF THE TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
ALAMEDA COUNTY, CALIFORNIA**

**RESOLUTION NO. 2016-17.1
AUTHORIZATION FOR SALE OF SURPLUS PROPERTY
TO FIVE KEYS SCHOOLS & PROGRAMS, A PUBLIC CHARTER SCHOOL
OPERATED BY THE SAN FRANCISCO SHERIFF'S DEPARTMENT**

WHEREAS, the Tri-Valley Regional Occupational Program (“District”) is currently in possession of equipment which is detailed in Exhibit A attached hereto, as this equipment is no longer necessary for District school purposes

WHEREAS, the Tri-Valley Regional Occupational Program Board of Trustees (“District Board”) wishes to sell this equipment to the Five Keys Schools & Programs (“Five Keys”), a public Charter School operated by the San Francisco Sheriff’s Department, and

WHEREAS, section 17542 of the California Education Code authorizes the sale of school district personal property to another school district, city and county, county or special district without advertisement for or receipt of bids, when the terms of the sale, including sale price have been approved by the county superintendent of schools, and

WHEREAS, section 6502 of the Government Code provides that the District has the legal authority to “exercise any power common to the contracting agencies,” including the power to receive and purchase equipment from a school district pursuant to Education Code section 17542.

NOW, THEREFORE BE IT RESOLVED, that the District Board finds that the equipment owned by the District identified in Exhibit A is not required for District purposes, and

BE IT FURTHER RESOLVED, that the Tri-Valley Regional Occupational Program fixes the sale price of this equipment at \$14,851.30, and approves the sale of said equipment to Five Keys.

PASSED AND ADOPTED by action of the Joint Powers Governing Board of the Tri-Valley Regional Occupational Program on this 25th day of August, 2016, at a special meeting of the Board by the following vote:

AYES:

NOES:

ABSENT:

I hereby certify that the foregoing Resolution was duly introduced, passed and adopted as stated.

Secretary of the Governing Board of
Tri-Valley Regional Occupational Program

Chairperson of the Governing Board of
Tri-Valley Regional Occupational Program

Terms Accepted By The Five Keys Schools & Programs Governing Board This _____ Day
Of _____, 2016

Printed Name of Representative for
Five Keys Schools & Programs

Signature of Representative for
Five Keys Schools & Programs

APPROVED

Date: _____, 2016

Karen Monroe
Alameda County Superintendent of Schools

Exhibit A – Property List for Purchase

Quantity	Item Description	Each	Total
5	HP 400 / 401 DN	\$149.40	\$747.00
2	Dell 3330 I 2350 DN	\$256.80	\$513.60
4	Mobile TV Carts w/ 32" LCD's TV's	\$300.00	\$1,200.00
1	32" LCD TV	\$225.00	\$225.00
7	Toshiba DVD / VCR Combo	\$125.00	\$ 875.00
2	Sony Plasma	\$649.50	\$1,299.00
2	LG TV 60"	\$500.00	\$1,000.00
1	Visio TV 32"	\$329.50	\$329.50
1	Dymax LCD TV 60" (HU25)	\$550.00	\$550.00
1	Refrigerator	\$1,100.50	\$1,100.50
1	Freezer	\$2,072.50	\$2,072.50
1	Viking Stove	\$4,399.20	\$4,399.20
1	Dell T-100 Server 2003R2	\$540.00	<u>\$540.00</u>
Total sale amount			14,851.30